

UNIVERSITIES AND UNIVERSITY COLLEGES ACT 1971 CONSTITUTION OF UNIVERSITY OF MALAYA 2010 UNIVERSITY OF MALAYA (DOCTORAL DEGREE) REGULATIONS 2019 & (MASTER DEGREE) REGULATIONS 2019

PART III REGISTRATION

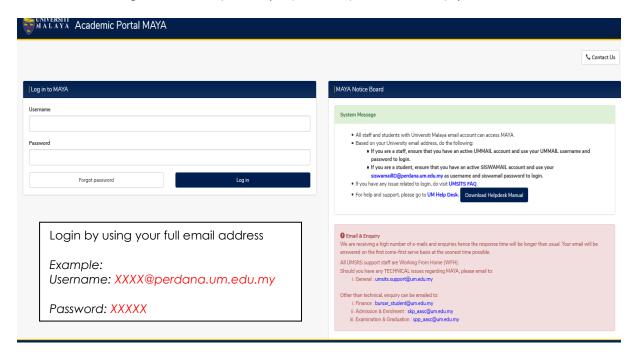
Withdrawal from Programme

The following provisions applies to withdrawal from a programme of study:

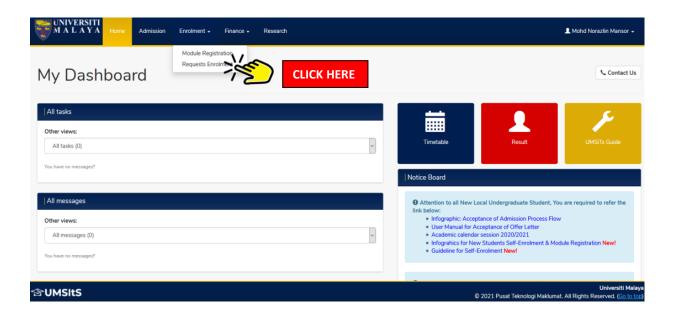
- (1) withdrawal from programme of study means withdrawal from the programme of study that is currently being undertaken by the candidate.
- (2) Application for withdrawal from the programme of study shall be made to the Dean of the Faculty using a prescribed form.
- (3) A candidate, who has been approved to withdraw from his programme of study after the second lecture week shall:
 - (a) pay the prescribed fees and other payments as stated in Part IV in this regulation; and
 - (b) be recorded Grade W2 for any courses registered in the semester where the candidate withdraws from the programme.
- (4) Any decision with respect to withdrawal from a Degree programme of study shall be final.

STEPS TO WITHDRAWAL FROM PROGRAMME IN MAYA (UMSITS) SYSTEM

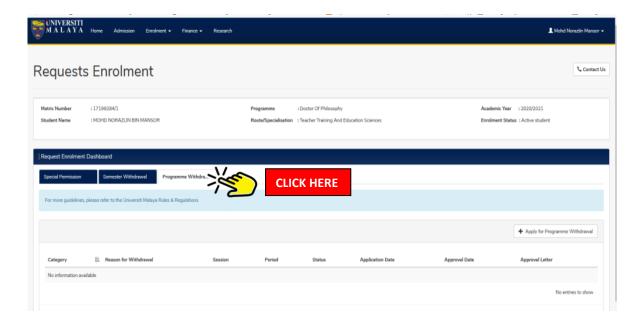
STEP1: Login at MAYA portal (https://maya.um.edu.my/)



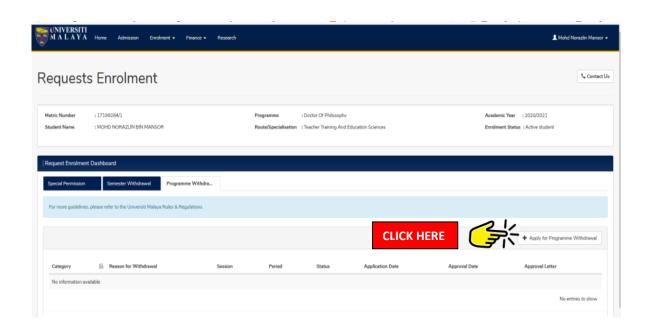
STEP2: Click at "ENROLMENT" (located at the top bar) and choose "REQUESTS ENROLMENT"



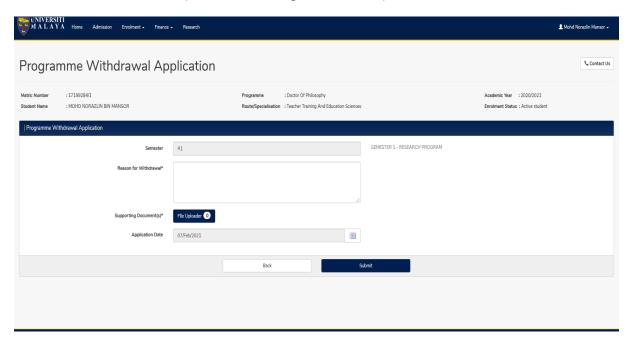
STEP 3 : Select "PROGRAMME WITHDRAWL"



STEP 4 : Click at "+ APPLY FOR SEMESTER WITHDRAWL"



STEP 5 : Fill up in the boxes given in the system



STEP 6 : Click "SUDMIT" button at the end of page